

# Pennsylvania Continuing Legal Education Board

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(800)497-2253, (717)231-3250 • FAX (717)231-3251

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September 20, 2016

Asian American Bar Association of New York  
Francis Chin, Chair  
Professional Development  
45 Rockefeller Plaza, 20th Floor  
New York, NY 10111

Dear Provider:

This letter will serve as official notice that the following program has been approved by the PA CLE Board.

<u>Name Of Course</u>	<u>Date</u>	<u>Location</u>	<u>Credits Approved</u>
2016 Fall Conference	09/24/2016	New York, NY	Maximum: 6.00 = 2.00E 6.00S

**Please Note:** When lawyers from Pennsylvania attend your course, please give them a copy of the enclosed Pennsylvania CLE Credit Request Form, along with your attendance certificate (if available), and remind them to submit a check payable to the **PA CLE Board** for the hours that they attended. **This fee is also required for each half hour increment.** We accredit only programs that are at least one hour long; in addition, we accredit only in half hour increments.

If you have any questions or if we can be of further assistance, please contact our office at (800)497-2253.

PENNSYLVANIA CONTINUING LEGAL EDUCATION BOARD

Enclosure

**CREDIT REQUEST FORM**

**BA** \_\_\_\_\_

This form is to be used when you have attended a course that is not sponsored by an Accredited Provider. Lawyers seeking Pennsylvania CLE credits must complete Section B of this form and return it to PACLE, along with a Uniform Certificate of Attendance, if available, and a check made payable to PACLE for the \$1.50, per credit hour attendance fee payment. Please refer to Section C to calculate the correct attendance fee payment.

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**SECTION A : Course Information**

**Provider:** **3504** Asian American Bar Association of New York

**Course:** **244809** 2016 Fall Conference (523385)

**Date:** 09/24/2016 09:00

**Location:** New York, NY

**Total CLE Credit Hours:** Maximum: 6.00 = 2.00E 6.00S

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**SECTION B : Lawyer Information**

Lawyer Name \_\_\_\_\_ PA Lawyer ID \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

By signing below, I certify that I attended the activity described above and am entitled to claim:  
\_\_\_\_\_ Ethics and \_\_\_\_\_ Substantive \_\_\_\_\_ Total CLE Credit Hours.

Signature \_\_\_\_\_ Date \_\_\_\_\_

I am enclosing check # \_\_\_\_\_ for \$ \_\_\_\_\_

**NOTE: If you attended the maximum 6.00 credit hours for this course, please enclose \$9.00 attendance fee payment. See Section C below for calculation.**

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**SECTION C : Attendance Fee Calculation**

Pennsylvania grants one (1) CLE credit for each 60 minutes of attendance at an approved course. Pennsylvania requires a \$1.50 per credit hour attendance fee payment. This \$1.50 fee is also required for any portion of a credit hour. We accredit only programs that are at least one hour long; in addition, we accredit only in half hour increments. Please refer to the example below when calculating your attendance fees.

1 hour = 1.50	1.5 to 2 hours = \$3.00	2.5 to 3 hours = \$4.50	3.5 to 4 hours = \$6.00
4.5 to 5 hours = \$7.50	5.5 to 6 hours = \$9.00	6.5 to 7 hours = \$10.50	7.5 to 8 hours = \$12.00
etc...			